



P.O. Box 226 • Seneca, KS 66538 • 785/336-3760  
FAX 785/336-2751 • <http://www.krwa.net>

June 19, 2009

Joe Elias  
Atchison Cons. RWD 5  
10127 Jewell Rd  
Lancaster, KS 66041

Dear Joe;

This is a follow up letter to my recent phone conversation. You have asked me to help you write an advertisement for the employment of an operator.

The requirements should be: high school diploma, valid drivers license, self motivated, be able to learn and attain certification as a Class II water operator or currently hold a water license, have basic math skills, an ability to calibrate chlorine equipment and understand the operations of the district, and constructional ability would be a plus.

Currently the district serves nearly 1,400 meters. The operator would need to ensure that daily chlorine residual are taken and monthly samples collected and submitted to the lab.

If you need any further assistance, please don't hesitate to contact me at 785-547-5523. What I want you to know and consider most in your employment is to find someone who will communicate and who has a good work ethic. We can train anyone who is interested.

Please call Kansas Rural Water Association if we can be of further assistance. Also, visit the KRWA website [www.krwa.net](http://www.krwa.net) for news and information concerning water and wastewater utilities, training opportunities and other KRWA programs. I will also be in touch.

Sincerely,

Lonnie Boller  
Surface Water Tech

C: Dwight Scholz, Manager