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June 22, 2009

Steve Simmons  
City of Overbrook  
Box 288  
Overbrook, KS 66524

Dear Steve;

I was pleased to catch up with you last Friday. It has been good to see you and Curtis at recent training sessions; I know the City will benefit by allowing you the opportunity to attend the sessions. I wanted to give you a brief review of material I left last Friday as I know you were very busy.

- c. Operator Needs To Know: These sheets were prepared by KDHE and list information that an operator will need to know when taking the KDHE certification exam. I believe I had emailed the KRWA study guides to Jim; if I did not let me know and I'll get study guides to you.
2. Application for Certification Exam: As we discussed the KDHE certification exam will be in Lawrence on August 7. The deadline to submit an application for the exam is July 24. The exam will be at the Kansas Union in the Big 12 Room on the 5<sup>th</sup> level. The exam will begin at 8:30 A.M. I know you may not be able to make that date. The next exam date is September 3 with an August 20 application deadline. The September 3 exam will be in Topeka.
3. KDHE CD: The CD is from KDHE. It has most if not all information on regulatory, training, technical assistance and also reference materials from EPA. Let me know if you have any questions on how to find any information.

Please call if you have any questions. Also visit KRWA's website [www.krwa.net](http://www.krwa.net) for news, other training opportunities and KRWA Programs.

Sincerely,

Jim Jackson  
Training Director

JJ: ejr  
C: Jack Young, Mayor  
Helen Holm, KDHE  
Vickie Wessel, KDHE