



P.O. Box 226 • Seneca, KS 66538 • 785/336-3760
FAX 785/336-2751 • <http://www.krwa.net>

June 30, 2010

Salih Doughramaji
Kansas Dept. of Commerce
1000 SW Jackson St. suite 100
Topeka, Kansas 66612-1354

Dear Salih,

On June 29, 2010 Mayor Ronnie Blaker, Billy Graham and I conducted a walk-through at the Altoona KAN STEP Fire Station. The following items were identified as needing attention before the project should be considered complete:

Exterior

1. Front entrance porch: install rake trim and ridge cap, as well as trim where brick meets soffit and ceiling of porch
2. All exterior doors: paint and install thresholds; caulk door frames
3. East sidewall: caulk all penetration
4. Soffit: rivet additionally as necessary
5. Walk dor and overhead door trim, south vents: caulk tops
6. Install finish ground clean out on sewer line.
7. Driveway: sealer is recommended before winter.

Interior

General cleanup in every room and a few touchups on walls

Ladies' Restroom

1. Install door and base trim
2. Install HVAC register

Men's Restroom

1. Install door trim and some base trim
2. Install HVAC register

Kitchen

1. Install counter-top and upper cabinets
2. Install toe kick
3. Install sink and all plumbing
4. Install vent on residential oven
5. Install HVAC registers
6. Install base trim

Mechanical Room and Storage Room

1. Electrical directory for both circuit panels should be listed (typed) and stored in the circuit panel
2. Install mop sink
3. Install electric water heater
4. Installed HVAC register
5. Connect and activate the HVAC units

Fire Bay

1. Install infrared tube heat exhaust
2. Install electrical component of the exhaust system
3. Install lighting and necessary wiring
4. Floor sealer was discussed and will most likely be applied

After completion of the listed items, KRWA recommends that the Altoona Fire Station be approved for satisfactory completion of the project.

Sincerely,

Shane Holthaus
KAN STEP Technician

C: Ronnie Blaker, Mayor
Richard Zingre, Architect
Becky Voorhies, Southeast Kansas Regional Planning Commission