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June 30, 2010

Veronica Base  
City Clerk, City of Smolan  
120 S. Second  
Smolan, KS 67456-2404

Re: Emergency Response Plan and Risk Assessment

Dear Veronica;

This letter is a follow up to my recent visit with the city of Smolan. On behalf of Kansas Rural Water Association and USDA Rural Development, I appreciate the opportunity to meet with you.

I enjoyed assisting you with downloading the SEMS program for the Emergency Response Plan and Risk (vulnerability) Assessment. The ERP and RA is a requirement of USDA Rural Development funding. We were able to complete most of the data needed today, but you will need to complete the customer list entry by September 1. Once the information is complete a Certification of Completion will need to be filed with USDA Rural Development Manhattan office.

Please feel free to contact Kansas Rural Water Association or me if we can be of other assistance. Also, visit the KRWA website [www.krwa.net](http://www.krwa.net) for news and information concerning water and wastewater utilities, training opportunities and other KRWA programs.

Again, thanks for opportunity to work with you.

Respectfully,

Rita Clary  
Technical Assistant

C: Tom Hawks, Mayor  
Dan Fischer, USDA Rural Development Specialist