



Water Is Your Business!

Water Pressure. Meeting all the regulations and standards. Setting rates. City councils and rural water district boards and their staff members have a lot to consider. Attend this KanCap training session to help make the right decisions about complex managerial, technical and financial aspects of running a high quality water utility. Yes, it takes time to keep up on laws and rules, but as a board/council member, you're personally responsible.

The Kansas Rural Water Association

presents:

Special Session for Cities/RWDs

KanCap Board/Council Training: Improving Management of Today's Water Systems

Wednesday, February 1, 2012

**East Room, City Hall
Hillsboro, KS**

**Thursday, February 2, 2012
Studio 96 Community Center
Sterling, KS**

Board/Council Training Notice:

The Kansas Rural Water Association is pleased to sponsor the popular KanCap Board/Council training at Hillsboro on Wednesday, February 1 at City Hall and on Thursday, February 2 at Studio 96 in Sterling. Each session begins at 8 a.m. and will conclude by 5 p.m.

Like any business, there are risks and options, but is your board/council keeping them in mind? This training provides board/council and staff members with consistent information about the Safe Drinking Water Act's capacity development requirements and about state regs. KanCap is divided into three sections: managerial, technical and financial. The training includes many examples and case histories. Participants take home a 3-ring notebook and an accompanying, interactive CD with fifty-two brief videos of municipal and rural water district personnel discussing hot topics such as employee evaluations, Open Meetings and Open Records laws, funding options, and more. The CD links to more than 200 additional resources with detailed information in pdf format. KRWA will be providing complimentary lunch.

DATES & LOCATIONS:

**Wednesday, February 1, 2012
East Room, City Hall
118 E. Grand Street, Hillsboro, KS**

**Thursday, February 2, 2012
Studio 96 Community Center
121 South Broadway, Sterling, KS**

CERTIFICATION CREDIT:

Five hours of credit towards operator certification or renewal for water operators when fifty percent or more of the board or council attend.

SCHEDULE & TOPICS:

■ Introduction and welcome

KanCap topics include a broad discussion of technical, managerial and financial aspects such as:

- Tips for better board/council overview
- Who requires what and what happens if your board/council doesn't comply?
- Reducing risk and liability with written plans, assessments, audits, insurances, regular reviews and more
- Your regular board/council meeting: Gateway to good governance
- Communications: Over-rated or essential?
- Financial options from federal loans and grants to rate reviews
- Preparing and understanding financial statements
- Ever-changing technology: Frill or foundation?

PRESENTERS:

Rita Clary, Kansas Rural Water Association, Troy, KS
Rose Mary Saunders
Ranson Financial Consultants, Wichita
Jeff Lamfers, Kansas Rural Water Association, Mission, KS

REGISTRATION - NO FEE:

Return the attached form or register online at www.krwa.net under "training". Register by Friday, January 27 if possible. Early registration is encouraged. There is no charge to attend this session. Funding for KanCap training is provided through the Capacity Development Program which is administered by the Kansas Department of Health and Environment.